

vulnerable adults' groups/activities. The PSR and the Vicar completed this Pathway in January 2022.

St Peter's Hilton

Monday 9th May 2022

**Report for the Annual
Parochial Church Meeting**

Vision Statement

St Peter's, Hilton

Our Vision Statement is...

Our vision is that within the next five years we shall:

- 1. Have a congregation growing in numbers and spirituality;*
- 2. Have a building that can be used by the community; and*
- 3. Be working with Christians of all denominations.*

undertake any work with children or vulnerable adults there is no need for any PCC Trustee or Church member to undergo a DBS check. My own DBS Check (Enhanced with checks of both Child and Adult Barring Lists) was renewed in Nov 2020. Confidential information relating to safeguarding is **kept securely in the Church safe at St Peter and St Paul, Stainton** (one of our sister Parishes).

The Church of England has “gone live” with its refreshed on-line Safeguarding Training programme comprising:

- the **Basic Awareness Pathway Training** which all members of the Church, including PCC members, are encouraged to undertake; and
- the **Foundation Pathway Training**, to be undertaken by Churchwardens and PCC members, and those working with children and/or vulnerable adults.

This on-line training can be reached via the CofE Safeguarding Training portal at this URL:

<https://safeguardingtraining.cofeportal.org/login/index.php> where you will be able to register for a free user account. The PSR is able to assist those members of St Peter's Hilton who are not “Tech-savvy” to undertake this training.

In addition to the on-line training the Diocese provides face-to-face training for the **Leadership Pathway Training** which is aimed at leaders of children's and

There has been much in the news recently about child abuse, including within the Church of England; I hardly need to remind you that Child Protection and Safeguarding of Vulnerable Adults is everybody's business, and that we need to ensure that St Peter's Church is a safe place for vulnerable people to be. The APCM will wish to know that the PCC is developing procedures for this including a coherent set of Safer Recruitment documents.

The PCC's Safeguarding Policy Statement was last reviewed and approved at its meeting on **8/5/2019** and signed off by the Vicar and the Churchwardens; a copy of this Safeguarding Policy Statement was sent to the Diocesan Safeguarding Team on 11/5/2019 and also displayed in the Church. **This Policy Statement will need to be reviewed and approved early on by the new PCC after the APCM.** The Parish Safeguarding file, which can be found in the Church, contains copies of the Parish Policy and copies of documentation from the Diocese and the Church of England including copies of the House of Bishops' Policy Statements.

The Parish has signed up to the on-line Disclosure and Baring Service (DBS) checking service operated by the Thirtyone:eight (formerly the Churches Child Protection Advisory Service (CCPAS)). Because Hilton PCC does not

AGM/APCM Agenda

PARISH OF ST. PETER, HILTON

Annual Meeting of Parishioners

To be held in
St Peter's Church on
Monday 9th May 2022
Commencing at 1.00 pm

A G E N D A

1. Minutes of the Annual Meeting of Parishioners held on Monday 12th April 2021
2. Election of two Churchwardens to serve one year.
3. Date, time and place of the next Annual Meeting of Parishioners.

PCC Secretary's Report

The following served on the PCC as Trustees during the year 2021:-

| | |
|------------------|---------------------------------|
| Revd Claire Todd | Chairman |
| Mrs B Sowerby | Churchwarden & Vice Chairman |
| Mrs A Sayer | Churchwarden |
| Mrs S Hamlin | Deanery Synod Representative |
| Mrs G Sheret | Hon Secretary |
| Mr T Turner | Treasurer |

The PCC met on four occasions in 2021 on the following dates:

1st March (via Zoom), 17th May, 9th August and 22nd November.

G Sheret, PCC Secretary
29th April 2022

Safeguarding Report

Hilton PCC has complied with the duty under section 5 of the *Safeguarding and Clergy Discipline Measure 2016* (duty to have regard to House of Bishop's guidance on safeguarding children and vulnerable adults).

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ST PETER'S CHURCH, HILTON MINUTES OF THE ANNUAL MEETING OF PARISHIONERS Held on Monday 12th April 2021 At 10.00 am via Zoom

Present: Revd Claire Todd (Chairman), Mr Graham Bond, Mrs Glynis Daniels, Mrs Sally Hamlin, Mrs Angela Sayer, Mrs G Sheret (Secretary), Mrs Barbara Sowerby

Apologies: These were received from Mr Trevor Turner

1. MINUTES OF THE ANNUAL MEETING OF PARISHIONERS HELD ON 10TH SEPTEMBER 2020

It was proposed by Mrs Sowerby and seconded by Mr Bond that the Minutes be approved. All in favour.

2. ELECTION OF TWO CHURCHWARDENS TO SERVE FOR ONE YEAR

Mrs Sowerby and Mrs Hamlin were nominated by Mrs Jones and were seconded by Mrs Daniels.

3. DATE, TIME AND PLACE OF THE NEXT ANNUAL MEETING OF PARISHIONERS

Welcome to the new Area Dean, Revd Tessa Stephens, Vicar of St Mary the Virgin, Nunthorpe and the new Deanery Leadership Team (DLT) - Lay Dean John Dickinson; Secretary Liz Taylorson, Clergy Rep Revd Paul Peverell, Lay Rep Roy Parsonage, Deanery Treasurer Bob Ardley (co-opted), and Deanery Financial Adviser (DFA) (ex officio) vacancy to be filled by the Archdeacon.

14th October 2021 - in person at St Mary the Virgin, Nunthorpe
Recent appointments to Parishes in the Deanery; the future direction of the Deanery, in particular LCS; Environmental issues (Eco Church) led by Revd Geoff Jacques our "Green Dean"; and a refresh of the Deanery website and the launch of the Deanery Bulletin.
Sally Hamlin, Hilton Deanery Synod Rep and Bob Ardley, Stainton Deanery Synod Rep

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This would be decided later in the year.
The meeting closed at 10.15 am.

Annual Parochial Church Meeting
To be held immediately after the
Annual Meeting of Parishioners
On Monday 9th May 2022
A G E N D A

1. Apologies for Absence
2. Minutes of the APCM held on Monday 12th April 2021
3. Presentation of Electoral Roll
4. Election of Parochial Representatives of the laity to serve on the Parochial Church Council
5. Election of:
PCC Secretary
Treasurer
6. Election of Deanery Synod Representative
7. Reports:
 - (i) Vicar's Report
 - (ii) Financial Report
 - (iii) Churchwardens' Report

- (iv) Deanery Synod Report
- (v) PCC Secretary's Report
- (vi) Safeguarding Report

- 8. Appointment of:
 - a. Electoral Roll Officer
 - b. Sidespersons
 - c. Independent Examiner/Auditor
- 9. Any Other Business
- 10. Date, time and place of next APCM

Deanery Synod Report

One member of Hilton PCC is elected to represent the Parish on the Stokesley Deanery Synod. This provides the PCC with an important link between the Parish and the wider structures of the church. This year the PCC has also focused its attention on the questions posed to parishes in the deanery about the most effective deployment of stipendiary and non-stipendiary clergy.

The Deanery Synod met on three occasions during 2021; the main topics for discussion were:

16th March 2021 - online via "Zoom"
Departure of the Area Dean, Revd Clay Roundtree for a post in Grantham, Lincolnshire; Changes in Parishes (structures and clergy); consultation with the Deanery about the Diocese's renewed strategy and vision known as "Living Christ's Story (LCS); the regular update on Funding the Mission in the Diocese.

17th June 2021 - online via "Zoom"

- BRIAN BOOTH FOR VARNISHING THE NOTICE BOARD
- GEOFF SAYER FOR WEEDING THE GRAVEL PATH/SEEDING NEW GRASS
- JUDY SWINBANK FOR DOING THE OUTDOOR BIN
- ROD HAMLIN FOR SPECIAL WORK IN THE VESTRY
- ALL SIDES PEOPLE FOR DUTIES
- ALL FLORAL DECORATIONS – SPECIAL MENTION TO CHRISTINE DAVIES
- COLIN MASON FOR SUPPLYING OUR MUSIC
- JOAN MASON FOR PROVIDING MORNING WORSHIP ONCE A MONTH
- SALLY HAMLIN AND GILL SHERET FOR HEADING THE FUND RAISING TEAM
- TO THE VICAR AND PEOPLE OF HILTON FOR THEIR AMAZING SUPPORT

Mrs Barbara Sowerby & Mrs Angela Sayer - Church Wardens

4th March 2022

APCM Minutes 2021

ST PETER'S CHURCH, HILTON

ANNUAL PAROCHIAL CHURCH MEETING

Held via Zoom on Monday 12th April 2021

Following the Annual Meeting of Parishioners

Present: Revd Claire Todd (Chairman), Mr Graham Bond, Mrs Glynis Daniels, Mrs Sally Hamlin, Mrs Angela Sayer, Mrs G Sheret (Secretary) and Mrs Barbara Sowerby

1. APOLOGIES FOR ABSENCE:

These were received from Mr Geoffrey Sayer and Miss Debbie-Rae Sayer

2. MINUTES OF THE ANNUAL PAROCHIAL CHURCH MEETING HELD ON THURSDAY 10TH SEPTEMBER 2020.

It was proposed by Mr Bond and seconded by Mrs Sowerby that the Minutes be approved. All in favour.

3. PRESENTATION OF ELECTORAL ROLL

Mrs Sheret reported that the Electoral Roll now numbers 21, Mrs Glynis Daniels having now become a member of the Electoral Roll.

4. ELECTION OF PAROCHIAL REPRESENTATIVES OF THE LAITY TO SERVE ON THE PAROCHIAL CHURCH COUNCIL

Mr Turner, Mrs Sayer and Mrs Sheret were proposed to serve as Parochial Representatives on the Parochial Church Council. All in favour.

5. ELECTION OF PCC SECRETARY AND TREASURER

Mrs Sheret was proposed to serve as PCC Secretary and Mr Turner was proposed to serve as Treasurer. Both were nominated by Mrs Hamlin and seconded by Mrs Sowerby. All in favour.

cards and notelets with special crafts sold on a table exclusively for church funds. Refreshments served all day.

SPECIAL SERVICES: We decorated the church for HARVEST, 11/11 REMEMBRANCE but the best was the display of **Advent Angels**. Hundreds were received and Sally's dream of a **Church full of Angels** fully materialized.

CHRISTMAS CAROL SERVICE went ahead to a full church but we did not transfer to the Village Hall afterwards for the usual mulled wine and mince pies due to the Omicron variant.

HOPE & REMEMBRANCE SERVICE on Christmas Eve was very well attended and had a peaceful atmosphere.

VILLAGE HALL LIAISON: The Village Hall Committee were kept abreast with all our events but much of the business was thanking them for their kind generosity!

EXTENDED THANKS TO:-

- TREVOR WILKINSON FOR TAKING THE FOOD BANK TO THORNABY
- DOROTHY WATSON FOR THE LOVELY SUMMER AND WINTER FLOWER TUBS

south gathering was referred back to the contractor (now retired), who said the iron work was too brittle and worn to be repaired properly, which means the realigning of the slope needed would be problematic as well. ***We aim to obtain a second opinion.*** We will continue to carry out work that is possible in 2022.

CHURCH FURNITURE: The Altar and Lectern on loan from the Hull diocese were recalled. A smaller oak Altar from the now closed church at Hemlington was delivered. (Angus Deighton arranged for all necessary permits for this transaction). Trevor Turner offered a stout music stand to act as a Lectern and this has proved quite successful. We have also been given a small oak Credence Table.

FUND RAISING: - VILLAGE FETE - (The Village Hall Committee donated all the proceeds to the church as they had received Government Grants during lock down).

GIFT DAY – Once again, an amazing response.

LUXURY CHRISTMAS HAMPER RAFFLE. (To be drawn on Advent Sunday).

CRAFT FAIR AND ART EXHIBITION. An all-day event in the Village Hall and Church. Raffle tickets, Christmas

6. ELECTION OF DEANERY SYNOD REPRESENTATIVE

Mrs Hamlin was willing to continue to serve as our Deanery Synod representative. She was nominated by Mrs Sayer and seconded by Mrs Sowerby. All in favour.

7. REPORTS

The reports had been prepared in advance and distributed.

Mrs Daniels, with reference to the vicar's report, welcomed Revd Claire Todd as vicar of the parish and this was seconded by Mrs Sayer and confirmed wholeheartedly by all present at the meeting.

8. APPOINTMENT OF ELECTORAL ROLL OFFICER/SIDESPERSONS/INDEPENDENT EXAMINER

- (a) Mrs Sheret was willing to continue to serve as Electoral Roll Officer and was re-appointed.
- (b) Sidespersons – would continue in their roles.

(c) Independent Examiner – Mr Brian Jones was willing to continue in this role and was re-appointed.

All in favour.

9. ANY OTHER BUSINESS

Revd Todd reported that St Peter's Church would re-open on Sunday 23rd May with a 8.00 am service. There would be an Evensong Service on the 30th May at 6.00 pm and a Plurality Service at Brookfield on 6th June at 10.30 am.

Mr Bond wished to extend thanks to Sally and Rod for their tremendous work in the churchyard and Revd Todd wished to thank everyone for keeping the ship afloat during the last year.

The Safeguarding Report (prepared by Bob Ardley) had been inadvertently left off the agenda. This was noted and the report accepted.

It was hoped to hold the next PCC meeting (on 17th May) in the Church and to follow this with a

We re-opened the church for '*services only*' on 23rd May after giving it a deep clean and observing all rules. Later in the year when confidence had returned we stayed open all day Saturday/Sunday together with the Food Bank.

GRAVEYARD: Andy Kewley has cut the grass regularly and tested the gravestones. Rod and Sally Hamlin cut the Ivy from the base of all trees in the spinney, then cleared all the Ivy and branches along the south neighbouring hedge. Geoff Sayer has grass seeded the cleared area and cleared all weeds from the gravel path. The Village Hall Committee paid Stephen Johnson for shredding and removing the cuttings.

THE BUILDING: Christopher Cotton RIBA AABC was appointed the new Church Architect and carried out the Quinquennial Inspection. The priority schedule was to replace two cracked pantiles on the roof. We found three original tiles in the vestry and this work was carried out immediately. The roofer took one tile away to find a match for the 50+ tiles needed for further work. It has since been discovered that our tiles are obsolete and would need to be sourced from Architectural Reclamation yards. (There are no brand markings or code numbers on the tiles, therefore making this a difficult process). The leaking joint on the

Church Warden's Report

ELECTRICS: A smart meter was installed by Utility Warehouse, our supplier.

HEATERS: The night storage heaters have been switching off again. Our Electrician traced and repaired a fault back to the switch board but the cut-outs are still happening.

CORONAVIRUS PANDEMIC: The Church was still closed at Easter, so a quiz was set outside, commencing at the Village Hall, up the playing field, round the church pebble path, passing an Easter Garden and collecting Easter eggs at the North door, then down the path to the War Memorial where children planted sunflower seeds. A prize was offered for the tallest flower in autumn. (Won by Catherine Clarke with a measurement of 261 cm's). The quiz was very well attended and enjoyed by all ages!

general cleaning session in preparation for the re- opening on the 23rd May.

10. DATE, TIME AND PLACE OF NEXT APCM.

This would be agreed at a future date.

The meeting closed with The Grace at 10.35 am.

Electoral Roll

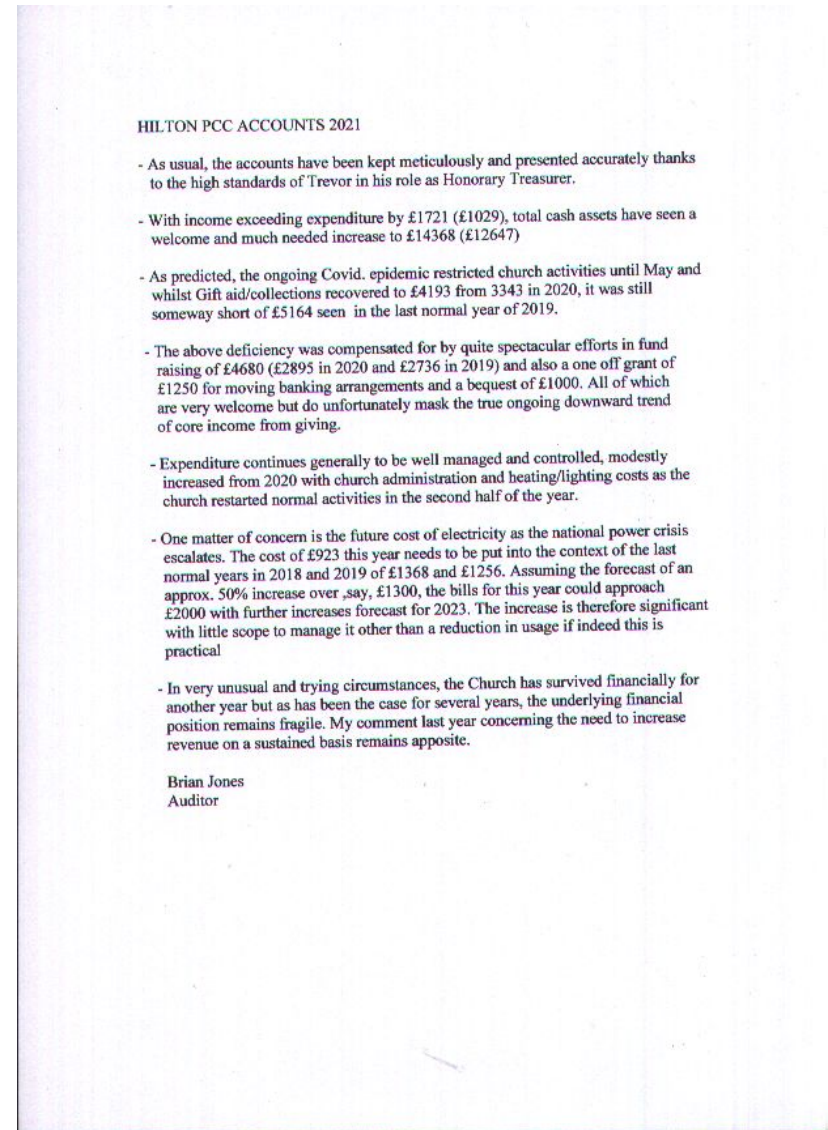
ST PETER'S CHURCH, HILTON – ELECTORAL ROLL

The Electoral Roll has been revised and contains 21 names.

G Sheret
Electoral Roll Officer

Vicar's Report

Once again, a huge thank you to everyone for all the incredibly hard work over the last year, which has continued to present challenges in various ways. We managed to battle our way through another couple of lockdowns, and then finally be able to meet in person again. We did manage to do Compline via zoom for a while, and it was wonderful to be able to do that. We continued to try to keep everyone as safe as possible whilst in church, through careful cleaning, wearing of



Financial Report

**St. Peter's Church
Hilton**

STATEMENT OF RECEIPTS AND PAYMENTS (as at 31.12.2021)

| | 2021 | 2021 | 2021 |
|--------------------------------------|------------------|---------------|------------------|
| | totals | restricted | unrestricted |
| RECEIPTS | | | |
| Planned Gift Aid | 3,469.00 | 0.00 | 3,469.00 |
| Tax Refund | 1,015.44 | 0.00 | 1,015.44 |
| One-off Gift Aid | 43.00 | 0.00 | 43.00 |
| Cash collections | 681.46 | 131.47 | 549.99 |
| Donations | 1,405.00 | 0.00 | 1,405.00 |
| Fund-raising | 4,680.08 | 0.00 | 4,680.08 |
| Diocesan Fees | 42.00 | 42.00 | 0.00 |
| PCC Fees | 124.00 | 0.00 | 124.00 |
| Grants | 1,250.00 | 0.00 | 1,250.00 |
| Bank interest | 4.00 | 0.00 | 4.00 |
| Total | 12,713.98 | 173.47 | 12,540.51 |
| PAYMENTS | | | |
| | totals | restricted | unrestricted |
| Charities & Mission | 131.47 | 0.00 | 131.47 |
| Parish Share | 7,320.00 | 0.00 | 7,320.00 |
| Expenses of Incumbent | 15.17 | 0.00 | 15.17 |
| Parsonage House | 15.17 | 0.00 | 15.17 |
| Heat and light | 922.84 | 0.00 | 922.84 |
| Insurance | 885.91 | 0.00 | 885.91 |
| Church maintenance | 90.00 | 0.00 | 90.00 |
| Upkeep of church services | 57.00 | 0.00 | 57.00 |
| Upkeep of churchyard (grass cutting) | 650.00 | 0.00 | 650.00 |
| Fees to Diocese | 42.00 | 42.00 | 0.00 |
| Church Administration | 674.49 | 0.00 | 674.49 |
| Other expenses | 386.72 | 0.00 | 386.72 |
| Total | 10,992.79 | 42.00 | 10,950.79 |

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masks, hand sanitising, and socially distancing. We have relaxed the rules a lot now, however I am trying to keep the Eucharist as safe as possible, and therefore continuing to instinct the host for people and wear a mask whilst distributing communion.

Our numbers have been fairly consistent, which is encouraging, and we have had some new faces joining us at times. We realise that there are people who are prevented from joining us due to sickness and ill-health, inability to get to church due to mobility problems, people continuing to fear returning, among other reasons. We are however, very appreciative of their continuing support. We were able to have one baptism over the last year, which was a lovely occasion. I also buried two sets of ashes last year. We were able to have our Christmas services and we looked forward to the service on Good Friday and Easter Sunday too this year.

It was really good to be able to attend the Hog Roast and Festival last year, and also the village fete, where I was able to get to know some of the villagers a little better. I have also joined the Pilates Group on a Monday evening in the Village Hall, and this it was lovely to be welcomed by them and to feel more a part of village life.

We are beginning to consider ourselves against the LYCiG (Leading Your Church into Growth) material and

framework, and also how we go about Living Christ's Story. There are also changes afoot within the deanery, and we are embarking on a change of our structures. How this will look within the deanery and the diocese is not entirely clear yet, and the vision is still being discerned.

We continue to be tested financially, although we have managed to maintain our free will offer this year. Rising energy prices are a massive cause for concern, and we need to continue to exercise wise stewardship. We are incredibly grateful to the Wind Farm Committee, the Village Hall Committee, and other people in the village for their continuing support of our beautiful little church. This, together with God's continuing abundant and outrageous generosity can encourage us to continue to look to the future with trust that He will provide.

I was able to bring my leadership safeguarding up to date, and also renewed my DBS recently. I also attended a Training Incumbent's course at Wydale, and two courses for new incumbents. We were able to hold a Plurality Away Day in Swainby in August, and produced some great feedback towards the Diocesan and Deanery plans.

I continue to serve on Diocesan Synod on behalf of the clergy in our Deanery, and I also serve on the Archbishop's Mission and Pastoral Sub-Committee, and the Property Committee. In addition, I continue to enjoy being a Vocations Advisor for the diocese, being alongside people as they discern God's call on their lives. Recently I also had the privilege of sitting on an interview panel for a new diocesan post of Start of Ordained Ministry Adviser. I attend the Eco Group in the Deanery when I am able, and I also am now a trustee for the Stainton Memorial Hall.

I look forward to all that this coming year will hold, and to continuing to be involved in this beautiful church and village's future.

Every blessing,

Rev'd Claire Todd

11th April 2022