

St Peter and St Paul's Church, Stainton with Hemlington

Minutes of the Annual Meeting of Parishioners (MoP) held in Church at 12.00noon on 11th May 2025 immediately after the 11.00am morning service

Present: Bob Ardley, Julia Ardley (ALM), Linda Atkinson, Jean Bartliff, Judith Clare, Vernon Clare, Ann Gatenby, David Gatenby, Jacqui Gedney, Petula Grimley, Colin Mason, Joan Mason, Joyce Sturdy, and Revd Laura Wild (Vicar and Chair).

1. Minutes of the Annual Meeting of Parishioners held on 28th April 2024

The Minutes of the 2024 meeting had been circulated to Church members prior to this meeting. Acceptance of the minutes was proposed by Judith Clare and seconded by David Gatenby and agreed **unanimously**. The Vicar signed the Minute Book copy as a true record of the meeting.

2. Election of two Churchwardens to serve for one year

The following had been proposed and seconded prior to the meeting:

Vernon Clare, proposed by Bob Ardley and seconded by Joan Mason.

There were no other nominations. **Vernon was therefore elected unopposed**. The second Churchwarden post remains vacant.

Vernon proposed a vote of thanks to Colin Mason for all that he has given to the Church as Churchwarden over the past 45 years; these thanks were **echoed unanimously** by those present.

3. Date, time and place of the 2026 Meeting.

The Secretary reminded the meeting that the deadline for holding the Annual Meetings is the 31st May each year. It was noted that the date of next Easter Day is 5th April 2026. It was agreed that the **next Annual Meeting of Parishioners** should be held immediately before the 2026 APCM at **12.00noon on 26th April 2026 in the Church**.

R G Ardley
Hon Secretary
11/5/2025

St Peter and St Paul's Church, Stainton with Hemlington

Minutes of the Annual Parochial Church Meeting (APCM) held in Church at 12.10pm on 11th May 2025 immediately after the 2025 Annual Meeting of Parishioners

Present: Bob Ardley, Julia Ardley (ALM), Linda Atkinson, Jean Bartliff, Judith Clare, Vernon Clare, Ann Gatenby, David Gatenby, Jacqui Gedney, Petula Grimley, Colin Mason, Joan Mason, Joyce Sturdy, and Revd Laura Wild (Vicar and Chair).

1. Apologies for absence

Apologies for absence had been received from: Helen Davies, Hilary Dennison, Revd Vanessa Kirby (Pioneer Minster) and Amgela Russell.

2. Minutes of the Stainton with Hemlington Annual Parochial Church Meeting (APCM) held on 28th April 2024

Approval of the minutes, which had been circulated prior to the meeting, was proposed by Vernon Clare and seconded by David Gatenby, and agreed **unanimously**; the Vicar signed the Minute Book copy as a true record of the meeting.

3. Electoral Roll Report

Bob Ardley presented the new Electoral Roll for the 2025-2031 period which had been posted on the notice boards in the Church Porch and Parish Room on 19th April 2025. He also gave his ER Officer's Report as follows:

New Electoral Rolls for the period 2019-2025 for Stainton Parish and Hemlington Parish were established in March 2019 and merged on 1st March 2021 on the creation of the new Parish of Stainton with Hemlington.

A New Electoral Roll for the period 2025-2031 for the Parish of Stainton with Hemlington was prepared in advance of the Annual Parochial Church Meeting (APCM) as required by the CRR2025 Rules 6, 7 and 8. The ER preparation period in 2025 ran **from 22nd March to 18th April**. At the end of the preparation period **there are now 33 members on the Electoral Roll**.

	2025	2024
Names on roll at last year's APCM		41
Total on Roll at closing date for applications this year (18/4/2025)	33	
Resident in Parish	24	
Non-Resident	9	

(* CRR2025 is the Church Representation Rules 2025

Bob Ardley, Electoral Roll Officer

Acceptance of the Electoral Roll Report was proposed by David Gatenby and seconded by Joan Mason, and agreed **unanimously**.

4. Election of Lay Representatives:

a) One Parochial Representatives to the Deanery Synod

There was no election of a Deanery Synod Rep this year. **Julia Ardley** continues as the **Parish Representative on the Stokesley Deanery Synod for the 2023-2026** triennium starting on 1st July 2023 having been elected at the 2023 APCM.

b) Two Parochial Representatives to the PCC:

There were two vacancies to fill: Two Lay Reps to serve for three years (2025-2028); The following continue to serve for the remainder of their terms:

Joan Mason and Bob Ardley (2023-2026)

Judith Clare and David Gatenby (2024-2027)

Prior to the meeting nominations for Lay Reps had been received as follows:

Jacqui Gedney, proposed by Bob Ardley and seconded by Linda Atkinson;

Petula Grimley, proposed by Jacqui Gedney and seconded by Judith Clare; and

Angela Russell, proposed by Judith Clare and seconded by Joan Mason.

Immediately prior to the Meeting Angela Russell indicated that she was willing to be **co-opted on to the PCC** for a one-year term (2025-2026). There being no other nominations **Jacqui and Petula** were elected **unanimously** and unopposed.

The Meeting **unanimously** approved the co-option of **Angela Russell** as a Lay Rep for 2025-2026.

5. PCC Appointments

The following appointments were approved **unanimously**.

- a) **PCC Chair** – The Vicar, Revd Laura Wild. It was noted that the appointment of the PCC Vice-chair will be made by the new PCC at its first meeting.
- b) **Independent Examiner** – on the recommendation of the Treasurer the APCM appointed Jon Gresham of Gresham and Gale LLP, Guisborough as Independent Examiner.

6. Reports of PCC Officers and other Church groups

a) Hon. Treasurer's Report, and presentation of the Accounts for 2024

The Treasurer had been unable, by the time for the APCM, to submit the Draft Accounts for 2024 for Independent Examination. Colin explained that he would be submitting all the account information to Gresham and Gale where one of the junior staff would prepare the formal accounts for 2024 for Independent Examination by Jon Gresham, Partner of the Practice. It was agreed by the Meeting that once the full Accounts for 2024 have been received back from the Examiner they should be formally approved by the PCC and then be made available to Church Members on the Electoral Roll.

Colin Mason, our Treasurer, gave the following **Financial Review for 2024**:

SUMMARY OF DAY TO DAY TRANSACTIONS

[Prior to the meeting the Treasurer had circulated a spreadsheet showing the day-to-day income and expenditure for the 12-months to 31st December 2024. This showed:]

Income

Planned giving was £11,518, up £ 726.

[Income] Tax recoverable was £3,689 up by nearly one-third.

Open Plate collections were £1,489, down by £298. The annual Gift Day donations were £1,151, almost doubled compared to last year.

Sundry Donations were £1,191, an increase of £463, mostly due to a diversion from Open Plate donations to digital donations following the purchase of the contactless card reader.

Payments via "SumUp" were £277, an increase from £44 last year.

Fund raising income was £285, down from £568 last year.

Interest received on the Bank accounts was £3,038, up about £300

We received various grants amounting to £1,500 for our *Little Fishes* Toddler Group in Hemlington, and a Fuel Grant from the Diocese of £625.

Expenditure

Our share of the Administrator's wages has crept up in line with inflation (about £200 more).

Our utilities cost, surprisingly, have reduced by £789

Upkeep of Churchyard was £3,050, nearly three-times as much as in 2023, mostly due to the extensive tree work.

Hilton PCC owes us £942.13 (fee plus travel expenses) for the cost of their Quinquennial Inspection in August 2022.

We owe Brookfield PCC £1,083.28 for our share of the Plurality costs for the last quarter of 2024.

The PCC received two Legacies in 2024, both unrestricted as to use:

- from the Estate of Joyce Dixon - £5,000.00; and
- from the Estate of Elizabeth Revett - £65,678.66

In the light of these legacies, we made an extra payment of £1,200 to York Diocese for our Freewill Offering (FWO) for 2024 and increased the promise of payment for 2025 from

£14,400 to £15,120.

We have several areas of potentially high expense waiting for our action. I have warned the PCC at least twice about necessary repairs to the church and churchyard wall; indeed, our last Architect said that the churchyard wall was in a worse state than the church, and our present Architect told us, that after a period of bad weather, we should check the wall opposite to the Bishop's house for signs that it might getting worse.

The felling of the huge tree by the road side was highlighted as a priority in the Quinquennial Inspection, and the Church boiler, which hasn't been serviced yet this year, is one year more ancient and may be condemned. The Church Room also needs some redecoration.

In 2024 there were 17 planned givers of whom 11 Gift-aided, compared with 22 planned givers and 25 Gift-aiders in 2023.

Acceptance of the Finance Report for 2024 was proposed by David Gatenby and seconded by Vernon Clare; the Report was given **unanimous approval**.

Julia Ardley proposed a vote of great thanks to Colin Mason for all his hard work as PCC Treasurer in managing the Church Accounts over the past 21 years; these thanks were **echoed unanimously** by those present.

b) **Churchwardens' report, including a report on the "fabric, goods and ornaments"**

The Churchwardens' Report had been circulated prior to the meeting and reads as follows:

The church and the fabric, goods and ornaments are generally in good order,

The Parish Room has had two new lights fitted, there is one light fitting to remove and the wiring capped off. Access to the ceiling panel where we sometimes have water ingress is being arranged, then we can see from the inside how to resolve the water problem, then redecoration of the parish room can take place.

The removal of the large evergreen tree nearest the main door at the Southwest corner of the Church, as required by the Inspecting Architect in his last Quinquennial Inspection, has been completed and the ground reseeded; it certainly makes a difference, but mainly it has stopped any further damage to the corner of the tower.

We currently are undertaking roof and gutter repairs to the chancel roof which has been caused by the prevailing wind and the inclement weather.

The church heating system has been serviced and is still running efficiently for its age and is still in good order. Also, the organ has had the usual visits from the Organ tuner and that also is in good order.

The kitchen "expel air" fan has become very noisy and needs replacing; it also has a timer auto off function we need to make sure that any new fan has the same specification.

The emergency lighting in the kitchen, lobby, toilets and the Parish Room continue to be checked on a regular basis as is the fire alarm that covers these areas.

As ever it has been a challenging year.

Vernon Clare and Colin Mason, Churchwardens

Acceptance of the Churchwardens' Report was proposed by David Gatenby and seconded by Joan Mason and approved **unanimously**.

c) **Other reports**

The following reports, which had been circulated prior to the meeting and are attached to the Minute Book, were taken as read. Acceptance of these reports was proposed by David Gatenby and seconded by Joan Mason; this was agreed **unanimously**.

- The Secretary's report on the proceedings of the PCC and activities in the Parish
- The Deanery Synod Rep's report
- The Parish Safeguarding Officer's report
- The Stainton Memorial Hall report
- The Vicar's Report; and
- The Pioneer Minister's report

7) **Date, time and place of the 2026 APCM**

It was agreed that the next Annual Parochial Church Meeting should be held immediately after the 2026 Meeting of Parishioners (MoP) scheduled for **12.00noon on 26th April 2026 in the Church.**

R G Ardley,
Hon PCC Secretary
26/5/2025